

MARKETHILL PRIMARY SCHOOL

14 Mowhan Road, Markethill, Co Armagh, BT60 1RQ



Principal: Dr Helen E C McLernon BA(Ed)(Hons), MEd, PhD, PQHni

Tel: 028 37551589

E-mail: hmclernon567@c2kni.net

www.markethillps.co.uk

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Dear Parent/Guardian

P7 Transfer Procedure 2025

The process of pupils transferring to Post Primary schools will commence shortly. **The 'Apply Now' link for Post Primary application will be live on the EA website www.eani.org.uk/admissions from 12.00 noon on Tuesday 28 January 2025. Applications will close at 12 noon on Thursday 20 February 2025.**

The EA has provided the information to assist parents with the Post Primary Application process. Please read this leaflet carefully and contact the EA with any queries.

- Applications **are not** considered on a first come, first served basis. It is important to **submit** your applications by 12 noon on 20 February 2025 as an application received after this time will be treated as 'late' by the school. This may affect the chance of being offered a place in the school.
- It is recommended that parents use a supported internet browser e.g. Google Chrome, Microsoft Edge, Safari etc. The application **will not** work on Internet Explorer.
- It is the responsibility of parents to check that all relevant information is included on their child's application before submitting it.
- A number of resources are available online including tutorial videos, FAQs and quick reference guides, in multiple languages, to support parents with the Post Primary application process via **EA Connect**.
- Parents can check if their child would be **eligible for transport** assistance to school on the EA website - Check Transport Eligibility.
- Parents have the right to express school preferences, but no child can be guaranteed a place at any particular school. More than half of Post Primary schools are oversubscribed and not all children who apply will receive a place at an oversubscribed school. To ensure a child has the best chance of being offered a Post Primary school place of their choice, it is strongly recommended that **at least four schools** are listed in the order of preference, including at least one non-grammar school. Up to 12 schools can be listed on the application and if more are needed these may be emailed to the EA Post Primary Admissions mailbox at postprimaryadmissions@eani.org.uk
- It is important that parents **read the admissions criteria** of the schools they are considering. This will help them to assess if their child is likely to be offered a place. The criteria inform how the school will decide which children will be selected if the school is oversubscribed. Parents should think about how well their child meets the criteria which can be found on the EA website. If parents have queries on a school's criteria they should contact the school for clarification. Information on the number of applications the school received in previous years and the number of pupils who were accepted are included in the school's criteria to let parents know if the school is usually oversubscribed.

Please do not hesitate to contact the school if you require further information and we will do all we can to help.

Yours sincerely

Dr Helen McLernon (Principal)